

**Maha Mumbai Metro Operation Corporation Limited**  
(A Government of Maharashtra PSU)

**4<sup>th</sup> Floor, Namtree Building, Adjoining New MMRDA Building,  
Bandra-Kurla Complex, Bandra (E), Mumbai - 400 051.  
Website : <https://mmrda.maharashtra.gov.in>**

**The Applications are invited for filling the following pots on permanent basis.**

| <b>Sr. No.</b> | <b>Name of the post</b> | <b>GEN</b> | <b>Total Post</b> | <b>Mode of Selection</b> |
|----------------|-------------------------|------------|-------------------|--------------------------|
| 3.             | GM (Operation)          | 1          | 1                 | Selection/Deputation     |
| 4.             | GM (Maintenance)        | 1          | 1                 | Selection/Deputation     |

Persons employed with Government / PSU's /Metro Railway Corporation shall apply through proper channel and shall produce a 'No Objection Certificate' from their employers at the time of interview.

For the detailed advertisement, Eligibility, Qualifications and Experience, Pay Scales, and other instructions for filling the above posts, please visit MMRDA website : <https://mmrda.maharashtra.gov.in> (Divisions-Administration-Recruitment). The last date for receipt of application is **27/01/2020**.

**(D.K.SHARMA)**  
**MANAGING DIRECTOR**  
**MMMOCL**

**Date : 9<sup>th</sup> January 2020**

# MAHA MUMBAI METRO OPERATION CORPORATION LIMITED

Fourth Floor, Namtree Building, Adjoining MMRDA New Administrative Building  
Bandra Kurla Complex, E- Block, Bandra (East), Mumbai- 400 051

Date : 09.01.2020

|                          |   |   |
|--------------------------|---|---|
| <b>Name of the Post</b>  | : | <b>General Manager (Operation)</b>  |
| <b>Number of Posts</b>   | : | <b>One</b>  |
| <b>Date of Vacancy</b>   | : | <b>New Post</b>   |
| <b>Scale of the Post</b> | : | <b>Rs.1,18,500 – 2,14,100/- as per Pay Matrix 13of 7<sup>th</sup> Pay<br/>Commission along with other allowances / perks / perquisites<br/>as applicable to other State Govt. PSUs.</b> |

## **Post Profile:**

- i. He will be responsible to carry out business of Operation and Safety related functions of all Metro lines in the Mumbai Metropolitan Region (MMR).
- ii. He will be responsible for Operation of Mono Rail/Electrical vehicles, Feeder service vehicles linked with Metro.
- iii. He will be responsible to carry out Planning, Identification, Development & Operation of all non-fare box revenue measures & Property development and to construct or maintain or lease various facilities in relation to the transport system such as restaurant, refreshment rooms, cafeteria, rest rooms, book stall, reading rooms, information centre, retail outlets, advertising and entertainment facilities or such other facilities, if any, required for sustainability of the Metro running on the long term basis; and to undertake render, deliver, perform, provide all other ancillary allied services which is or may necessary for operation of the Mono, Metro Railways on sustainable basis.

## **1. The responsibilities shall include:**

- a) Operations of Metro Sections opened for commercial services, including Station, Operation Control Centre, Rolling Stock, Signal & Telecommunication, Power Supply, Power Distribution, other E&M equipments.
- b) Operation of Monorail/Electrical Vehicles/Feeder Service Vehicles linked with Metro Railways.
- c) Planning of recruitment and training of manpower in operations.
- d) Interacting with the project wing for planning of new Metro lines.
- e) Maximizing revenue through Non-Fare Box Collections, Advertisements and Property Development.

- f) Maintaining quality of Metro Service including Punctuality, Safety, Energy efficiency of Operations.
- g) Bench marking of Key Performance Indicators (KPI).
- h) Security of the systems.
- i) Public Relation for the Revenue operating sections.
- j) Any other activity required for operation of Metro Railways Network.

**2. Eligibility:**

Maximum Age Limit is 55 years as on 01.01.2020.

**3. Qualification & Experience:**

**Essential:**

- i. The applicant should be a graduate - including an Engineering graduate of Electrical/ Mechanical discipline with good academic record from a recognized University/Institution of repute. Preference will be given to candidates belonging to India Railway Traffic Service (IRTS), Indian Railway Service of Electrical Engineers (IRSEE) or Indian Railway Service of Mechanical Engineers (IRSME) or candidates having Metro Railway experience.
- ii. An applicant from Government should have a minimum 10 years of experience in Group – A or equivalent Executive grade in Public/ Private Sector. The candidate will be appointed on deputation / absorption / selection basis. Relaxation in experience can be considered in deserving cases.
- iii. Applicants should have worked for at least three years in the Pay Matrix Level 12 and above of 7<sup>th</sup> Pay Commission or equivalent in IDA Pay Scale in Government/ Public Sector or on a similar lower level in Private Sector.
- iv. The applicant should have experience of Operation & Safety including experience and knowledge in handling Metro Railways or Suburban (EMU) system of Indian Railways.

**4. Rules and Regulations:**

MMMOCL shall be governed by Maharashtra Civil Service Rules (MCSR) and accordingly the retirement age shall be 58 yrs.

**5. Functional Reporting:**

General Manager (Operation) will be in-charge of Operation of Maha Mumbai Metro Operation Corporation Limited. He will be reporting to the Director (O&M) of Maha Mumbai Metro Operation Corporation Limited.

**6. Submission of Applications:**

- i. Prospective candidates should send their applications furnishing comprehensive Bio-data including name, date of birth, address for communication, details of qualification and experience covering organization, position held, areas of responsibility and emoluments drawn etc. along with two copies of passport size photographs in prescribed format.
  - ii. The applications should accompany, inter-alia, a write up on the significant contributions made by the candidates during their present/past assignments and their suitability for the post as per the eligibility requirements.
  - iii. Additional information in support of their candidature may be provided by the candidates on plain sheets of paper.
  - iv. Persons employed with Government/ PSUs/Metro Railway Corporations shall apply through proper channel and shall produce a 'No Objection Certificate' from their employers at the time of interview. Retired candidates can submit their applications directly.
  - v. Applications in a sealed envelope superscribed as 'Application for the post of GM (Operation)' should reach on or before 27.01.2020 at the office of Director (Admin), Maha Mumbai Operation Corporation Limited, Namtree Building, Adjoining New MMRDA Administrative Building, Bandra Kurla Complex, E-Block, Bandra (East), Mumbai – 400 051 and scanned copy of the application along with the scanned attested copies of all relevant documents (PDF only) on the email ID: [dam3@mailmmrda.maharashtra.gov.in](mailto:dam3@mailmmrda.maharashtra.gov.in).
  - vi. Applications received late or incomplete will not be entertained. The Maha Mumbai Metro Operation Corporation Limited reserves the right to shortlist candidates for interview. No correspondence in this connection shall be entertained.
7. **Note:** The retired Group 'A' officers of Railways or equivalent Executives of Metro Railways up to the age of 61 years and fulfilling the above qualification and experience criteria, can also apply. They will be recruited on contract basis for a period of three years extendable up to the maximum age of 65 years. Their pay will be fixed in the given pay scale based on their last pay drawn. They will be paid DA, HRA, vehicle, etc. without deduction of pension.
8. **Special Instruction:** The candidates who have already submitted their application in response to earlier Vacancy Notices dated 25.10.2019 and 14.12.2019 need not to reapply for the said post.

**(Dilip Kawathkar)**  
**Director (Admin)**  
**Maha Mumbai Metro Operation Corporation Ltd.**

# MAHA MUMBAI METRO OPERATION CORPORATION LIMITED

Fourth Floor, Namtree Building, Adjoining MMRDA New Administrative Building  
Bandra Kurla Complex, E- Block, Bandra (East), Mumbai- 400 051

Date : 09.01.2020

|                          |   |  |
|--------------------------|---|--|
| <b>Name of the Post</b>  | : | <b>General Manager (Maintenance)</b>   |
| <b>Number of Posts</b>   | : | <b>One</b>   |
| <b>Date of Vacancy</b>   | : | <b>New Post</b>  |
| <b>Scale of the Post</b> | : | <b>Rs.1,18,500 – 2,14,100/- as per Pay Matrix 13 of 7<sup>th</sup> Pay Commission along with other allowances / perks / perquisites as applicable to other State Govt. PSUs.</b> |

## Post Profile:

- iv. He will be responsible to carry out business of Maintenance of all metro and related functions of all Metro lines in the Mumbai Metropolitan Region (MMR).
- v. He will be responsible for the maintenance of Monorail/Electrical vehicles, Feeder service vehicles linked with Metro.
- vi. He will be responsible to carry out business of Maintenance of Metro Systems and Civil works including Via-duct Buildings and Interiors of Stations, Depot and RSS, MEP, E&M including Lift and Escalators, BMS and Fire Safety Equipment, Rolling Stock including Driving Simulator, Signalling & Train Control; Telecommunication System, Power Supply, Traction and SCADA; Track works (Ballast less); Automatic Fare Collection, Depot Equipment and Ticket Vending Machines etc.

## 1. Job Description and Responsibilities:

The incumbent of the post shall be General Manager (Maintenance) of Maha Mumbai Metro Operation Corporation Limited. He will be responsible to carry out the Maintenance of Rolling Stock, Power Supply, Traction, Signalling and Telecom, other E&M equipment, Building & via Duct and any other asset on Metro Systems.

The responsibilities shall include:

- k) Maintenance of rolling stock operated by MMMOCL.
- l) Maintenance of Monorail/Electrical Vehicles/Feeder Service Vehicles linked with Metro Railways.
- m) Maintaining quality of Metro Services including Punctuality, Safety, Energy efficiency.
- n) Bench marking of Key Performance Indicators (KPI).

- o) Planning of recruitment and training of manpower.
- p) Interacting with the project wing for planning of rolling stock of new Metro lines.
- q) Any other activity required for maintenance of rolling stock.

**2. Eligibility:**

Maximum Age Limit is 55 years as on 01.01.2020.

**3. Qualification & Experience:**

**Essential:**

- i. The applicant should be an Engineering graduate of Electrical / Mechanical / Electronics and Communication discipline with good academic record from a recognized University/Institution of repute. Preference will be given to candidates belonging to Indian Railway Service of Electrical Engineers (IRSEE), Indian Railway Service of Signal Engineer(IRSSE) & Indian Railway Service of Mechanical Engineer(IRSME) or those candidates having experience in Metro Railways.
- ii. An applicant from Government should have a minimum 10 years of experience in Group – A or equivalent Executive grade in Public/ Private Sector. The candidate will be appointed on deputation / absorption / selection basis. Relaxation in experience can be considered in deserving cases.
- iii. Applicants should have worked for at least three years in the Pay Matrix Level 12 and above of 7<sup>th</sup> Pay Commission or equivalent in IDA Pay Scale in Government/ Public Sector or on a similar lower level in Private Sector.
- iv. The applicant should have experience of Maintenance / Production of EMU / Rolling Stock of Railways / Modern Metro Rolling Stock interface with other discipline such as Track, Traction & Signalling and Train Operations.

**4. Rules and Regulations:**

MMMOCL shall be governed by Maharashtra Civil Service Rules (MCSR) and accordingly the retirement age shall be 58 yrs.

**5. Functional Reporting:**

General Manager (Maintenance) will be in-charge of Operation of Maha Mumbai Metro Operation Corporation Limited. He will be reporting to the Director (O&M) of Maha Mumbai Metro Operation Corporation Limited.

**6. Submission of Applications:**

- i. Prospective candidates should send their applications furnishing comprehensive Bio-data including name, date of birth, address for communication, details of qualification and experience covering organization, position held, areas of responsibility and emoluments drawn etc. along with two copies of passport size photographs in prescribed format.
  - ii. The applications should accompany, inter-alia, a write up on the significant contributions made by the candidates during their present/past assignments and their suitability for the post as per the eligibility requirements.
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  - vi. Applications received late or incomplete will not be entertained. The Maha Mumbai Metro Operation Corporation Limited reserves the right to shortlist candidates for interview. No correspondence in this connection shall be entertained.
7. **Note:** The retired Group 'A' officers of Railways or equivalent Executives of Metro Railways up to the age of 61 years and fulfilling the above qualification and experience criteria, can also apply. They will be recruited on contract basis for a period of three years extendable up to the maximum age of 65 years. Their pay will be fixed in the given pay scale based on their last pay drawn. They will be paid DA, HRA, vehicle, etc. without deduction of pension.
8. **Special Instruction:** The candidates who have already submitted their application in response to earlier Vacancy Notices dated 25.10.2019 and 14.12.2019 need not to reapply for the said post.

**(Dilip Kawathkar)**  
**Director (Admin)**  
**Maha Mumbai Metro Operation Corporation Ltd.**

**General Conditions :-**

1. Age, Qualification and Experience as on 01-01-2020 will considered valid. Qualification acquired afterwards will not be considered.
2. Candidate should have knowledge of Marathi language. (Candidate should submit S.S.C. Examination certificate.). Otherwise they have to pass Marathi examination as per Govt. of Maharashtra Notification No. मभाप-1087/14/सीआर-2/87/20, दिनांक 30 डिसेंबर, 1987 .
3. As per Government Rule 4 "A" of the Government notification No. SRV2000/CR (17/2000)/Twelve, dated 28th March, 2005, the Candidate should produce/submit an affidavit of having a small family.
4. Candidates are required to pass one of the certificate examinations of MS-CIT or CCC or O-level or A-level or B-level or C- level which is compulsorily additional qualification for all posts. Accordingly, he/she should produce /submit a copy of the Certificate. If the candidate does not have such certificate, then he/she should pass the said Certificate Examination within two years from the date of appointment according to the GOM's GAD, GR. No. Training 2000/C.R.61/2001/39, dated 19th March, 2003, failing which his/her services would be terminated with immediate effect without any communication.
5. The experience certificate of only full time work will be considered. The experience of part-time/honorarium service will not be considered.
6. The selection of the candidate is liable to be terminated /cancelled at any point of stage if the copies of certificate submitted by the candidate at the time of interview/selection or thereafter are found to be invalid, suspicious and/or incomplete.
7. Recommendations and pressure for selection of candidates will not be entertained at any point of time. On the contrary, the said candidates who try to pressurize will be treated as ineligible for selection/appointment.
8. This Corporation reserves its right either to cancel /postpone the entire procedure in accordance with the advertisement or to cancel/postpone the advertisement, without any justification.
9. No reservation for the isolated post as per GAD, GoM GR No. BCC-1097 प्र.क.20/97/16-ब दिनांक 21 सप्टेंबर, 1998.
10. Age/Qualification & Experience at the time of filling up of the application will be considered valid. Qualification /Experience acquired afterwards will not be taken into consideration.
11. Officers working in Central/State/Semi Govt./PSU/Metro Rail Corporation etc. fulfilling the prescribed eligibility criteria, equivalent pay scale and grade pay can apply for the post on deputation through proper channel.

**Date : 09/01/2020**

**Place : Mumbai**

**Sd/-**

**(D.K.Sharma)**

**MD, MMMOCL**



**TO BE FILLED IN BOLD ENGLISH CAPITAL LETTERS BY THE CANDIDATE ONLY**

(\* marked fields are mandatory. Candidates are advised to fill up the detailed information in the prescribed format and at relevant place only. No separate sheet attached will be considered.)

**Please affix  
passport size  
photograph  
and sign  
across**

**To,**  
**The Managing Director,**  
Maha Mumbai Metro (M<sup>3</sup>) Operation Corporation Ltd. &  
Metropolitan Commissioner, MMRDA  
New Administrative Building, 8<sup>th</sup> Floor, Bandra-Kurla Complex,  
Bandra (East), Mumbai - 400 051. MAHARASHTRA.

1. \*Name of Post applied for :- \_\_\_\_\_,
2. Mode of Selection :- **(a) Nomination / (b) Deputation /**
3. \*Candidate's Full Name :- \_\_\_\_\_  
(Surname) (Name) (Middle Name)
4. \*Date of Birth :- \_\_\_\_\_ \*Age:- \_\_\_\_ \*Yrs. \_\_\_\_ \*Months.
5. \*Gender : M/F \*Nationality :- \_\_\_\_\_ \*Religion : \_\_\_\_\_ \*Caste: \_\_\_\_\_
6. \*Permanent Address :- \_\_\_\_\_  
\_\_\_\_\_
7. \*Correspondence Address :- \_\_\_\_\_  
\_\_\_\_\_
8. \*Email ID :- \_\_\_\_\_
9. \*Mobile No. :- \_\_\_\_\_ 10. Alternate Contact No. :- \_\_\_\_\_
11. \*Educational /Professional Qualifications acquired:-

| Sr. No. | Details of Educational Qualification | Year of passing | Grade/ Percentage | Board/University/Institute |
|---------|--------------------------------------|-----------------|-------------------|----------------------------|
|         |                                      |                 |                   |                            |
|         |                                      |                 |                   |                            |
|         |                                      |                 |                   |                            |

12. \* General Experience gained :-

| Sr. No | Name of Organization | Period |    |             | Post held & Type of appointment | Pay Band/CTC (Rs). With Pay Scale under IDA/CDA | Nature of duties performed | Reasons for leaving. |
|--------|----------------------|--------|----|-------------|---------------------------------|---|----------------------------|----------------------|
|        |                      | From   | To | Total years |                                 |   |                            |                      |
|        |                      |        |    |             |                                 |   |                            |                      |
|        |                      |        |    |             |                                 |   |                            |                      |

|   |                     |  |  |
|---|---------------------|--|--|
|   | <b><u>TOTAL</u></b> |  |  |
| *Need detailed information i.e. post at the time of joining, promotions received, if any - at each stage during the total tenure. |                     |  |  |

13. \*Specific working experience gained as under:-

| Sr.No. | Name of organization      | Position /Designation | Period | no. of years |
|--------|---------------------------|-----------------------|--------|--------------|
| 1.     |                           |                       |        |              |
| 2.     |                           |                       |        |              |
| 3.     |                           |                       |        |              |
| 4.     |                           |                       |        |              |
| 5.     |                           |                       |        |              |
| 6.     |                           |                       |        |              |
|        | <b>Total No. of years</b> |                       |        |              |

14. Parent Department Name, Address, Phone No., Competent Authority, :- \_\_\_\_\_

15. Whether one copy of application has been sent to parent department well in advance :- \_\_\_\_\_

16. Present Pay Scale with GP (details along with VI/VII th Pay Commission and CDA/IDA/Other Scale, if any) :- \_\_\_\_\_

17. Present Basic, GP with designation held :- \_\_\_\_\_

18. Present employer's name, address, Phone number & key person. :- \_\_\_\_\_

19. Details of deputation during the entire service till date :-

| Sr.No | Name of the organization | Post held | Pay Scale | Period |    |       | Remarks, if any |
|-------|--------------------------|-----------|-----------|--------|----|-------|-----------------|
|       |                          |           |           | From   | To | Total |                 |
|       |                          |           |           |        |    |       |                 |
|       |                          |           |           |        |    |       |                 |

20. Date of return from earlier deputation organization, (in case of deputation candidates ) :- \_\_\_\_\_

21. Whether Departmental Enquiry, if any is pending, :- YES/No  
proposed, initiated against you in last 10 years

22. Whether your Parent Dept. will relieve you in case if  
you are selected on Nomination/Deputation?

\*If so, the maximum period required for joining the duties

On Nomination/deputation, by complying all necessary formalities: - \_\_\_\_\_

23. Whether you have applied to  
Competent Authority for issue of  
Vigilance Clearance Certificate :- Yes/No

24. Whether you have applied to  
Competent Authority for issue of  
Last five years Performance Appraisal :- Yes/No

25. Whether you have applied to  
Competent Authority for issue of  
NOC (in the format attached) :- Yes/No

26. Names of two reputed references except political  
and relatives preferably Gazetted Officers in the Class I rank :- 1. \_\_\_\_\_  
2. \_\_\_\_\_

Enclosures in support of statement duly self attested

(Denotes strike out whichever not applicable)

- i. Age Proof (Birth Certificate/SLC) :- Yes/No
- ii. Educational/Professional qualifications :- Yes/No (Nos.\_\_\_\_)  
(Passing certificate necessary)
- iii. Experience certificates :- Yes/No (Nos.\_\_\_\_)
- iv. NOC issued by parent Department :- Yes/No

**DECLARATION:**

I hereby declare that all the statements made by me in this application form are true and correct to the best of my knowledge and belief that nothing has been concealed or suppressed. I have enclosed necessary documents/certificates to this effect. I also understand that incase, any of my statements is found untrue during any stage of recruitment and thereafter. I shall be disqualified for the post applied for and I shall be liable for any penal action.

I have read the advertisement and the relevant GRs mentioned hereinabove and made aware myself about all the terms & conditions stipulated therein and affirm to abide by them. I affirm I fulfill the requisite criteria that that no any Departmental Enquiry is live/pending/proposed against me as on today. I further affirm that there are No Dues, No Legal Proceedings of any nature are pending against me as of date.

Date:

Place:

Signature of candidate with name & date

(To be given on Company's letterhead)

Date:

To,  
**The Managing Director,**  
Maha Mumbai Metro (M<sup>3</sup>) Operation Corporation Ltd. &  
Metropolitan Commissioner, MMRDA  
New Administrative Building, 8<sup>th</sup> Floor,  
Bandra-Kurla Complex,  
Bandra (East), Mumbai - 400 051.  
MAHARASHTRA.

### No Objection Certificate

This is to certify that Shri/Smt./Kumari \_\_\_\_\_ is working in this \_\_\_\_\_ office from \_\_\_\_\_ to till date as \_\_\_\_\_ (post) in the pay scale of \_\_\_\_\_ having present basic is Rs. \_\_\_\_\_ & GP in Rs. \_\_\_\_\_ as per our official record, his/her date of birth is \_\_\_\_\_

Further it is certified that he/she has applied for the post of \_\_\_\_\_ in MMMOCL on deputation/nomination basis and we found him/her is entitled to the said post as per prevailing norms of deputation. He/She fulfills the qualification, experience and prescribed criteria as specified in the advertisement as per recruitment rules for the said post in MMMOCL.

We ensure that if he/she selected, we will spare the services of Shri/Smt./Kum. \_\_\_\_\_ within 30 days.

We also certify that No Departmental Enquiry is pending, initiated, proposed and he/she never been penalized in the last 5 years.

This NOC is issued on his/her request.

Place :

Date :

**Authorized Signatory**  
**Name**  
**Company seal with address**  
**Phone No/Email ID**

# DECLARATION

FORM-A  
(See Rule 4)

Shri / Smt / Kum. \_\_\_\_\_

Son / daughter / wife of Shri \_\_\_\_\_

Aged \_\_\_\_\_ years, resident of \_\_\_\_\_

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District \_\_\_\_\_ City \_\_\_\_\_

Do hereby declare as follows :

1) That I have filled my application for the post of

\_\_\_\_\_

2) I have (Number) living children as on today \_\_\_\_\_

Out of which No. of children born after 28 March – 2005 is \_\_\_\_\_

**Date of Birth of children who born after 28 March – 2005**

\_\_\_\_\_

3) I am aware that, If any total no. of living children are more than two due to the children born after 28 March – 2006, I am liable to be disqualified for the same post.

**Place :**

**Date :**

**(Signature)**