

# MUMBAI METROPOLITAN REGION DEVELOPMENT AUTHORITY

Bandra Kurla Complex, Bandra (East), Mumbai-400051.

Date :-28-03-2025

## SHORT QUOTATION NOTICE

The Financial Advisor, Finance & Accounts Division, MMRDA invites sealed quotation Lumpsum Contract from the agencies who is willing to carry out the following work :-

1	Name of Work	Implementation of Integrated Accounting Package for Bills and Payment Procedure
2	Issue of Blank Quotation	
	Receiving Quotation	
	Opening Quotation	
	Period	

The Information of Software Implementation Organisation, required in part 1 & 2 are enclosed herewith.

The quotation shall be opened by the Financial Advisor or his authorized representative in the presence of intending bidders who may choose to remain present at the time of opening the quotation on 04-04-2025 after 16.00 hrs.(if possible)

If the fees quoted is agreeable, the agency will required to sign the agreement on a requisite stamp paper.

Nothing extra shall be paid over and above the quoted rates on any account. Please note.

The Right to reject all or any quotation without assigning any reason thereof is reserved by the Competent Authority, MMRDA.

Sd/-  
(Dr. Ankush Nawale)  
Financial Advisor  
M.M.R.D.A

Copy to: (i) Notice Board, Finance & Accounts Division.

## Part-1

### FOR THE IMPLEMENTATION OF INTEGRATED ACCOUNTING PACKAGE

Financial Advisor

MMRDA

New Administrative Building, E-Block

Bandra Kurla Complex

Bandra(East),Mumbai-400051

## PART-A

### Information of Software Implementation Entity

1	Name of the Software Implementation Organisation	
2	Type of Entity ( Partnership / LLP/ Company)	
3	Office Details	
4	PAN	
5	GSTN	
7	Brief profile of Organisation	

## PART-B

1. Detailed Software Implementation plan Designed by Organisation.

## PART-C

### Price / Bid

### Schedule of Rates

A	Rs.	Fixed Amount per annum Exclusion:- GST as applicable
B	Rs.	GST
C	Rs.	Total ( A+B)

Offer is called on fixed / Lumpsum price. GST and applicable statutory levies shall be paid as applicable from time to time in addition to basic price. No additional fees will be paid on account of delay/ extension period.

#### **Declaration**

All information provided by me/us herein above is correct, true and free from any misstatement or misinformation.

I/we have read all the terms and conditions of this bid and the instructions and accept them in total on all fronts.

Signature

Name & Designation

Stamp

Date

Place

## PART-2

### (A) Brief Scope of Work.

1. **Bills Processing Automation:** Digital workflow for bill entry, approvals, and real-time tracking.
2. **Payment Management System:** Integration with banking systems for automated payment processing and reconciliation.
3. **Accounting and Financial Reporting:** Comprehensive ledger management, accounts payable/receivable, and financial statements.
4. **Budgetary Control and Expenditure Monitoring:** Real-time tracking of budget allocations and expenditures.
5. **User Access and Security:** Role-based access control, audit logs, and encrypted data storage.
6. **Regulatory Compliance:** GST, TDS, and other statutory financial regulations.
7. **Integration Capabilities:** Seamless connectivity with existing government financial systems.
8. **Support and Maintenance:** Long-term support, periodic updates, and user training.

### (B) Implementation Plan:-

- **Phase 1:** Requirement analysis and vendor selection.
- **Phase 2:** System design, customization, and testing.
- **Phase 3:** Deployment, user training, and initial implementation.
- **Phase 4:** Full-scale rollout and post-implementation support.

### (C) The Bidders may submit their bid at :-

**Mr. Ankush Navale**

**Financial Advisor,**

**Mumbai Metropolitan Region Development Authority**

**MMRDA Building ( New)**

**4<sup>th</sup> Floor, Finance & Accounts Division**

**Bandra Kurla Complex, Bandra (East )**

**Mumbai-400051**